Contestant Number: _____

Time: _____

Rank: _____

ETHICS & PROFESSIONALISM (540)

—Post-secondary—

REGIONAL – 2019

FINAL

TOTAL POINTS   _____ *(160 points)*

Failure to adhere to any of the following rules will result in disqualification:
1. **Contestant must hand in this test booklet and all printouts. Failure to do so will result in disqualification.**
2. **No equipment, supplies, or materials other than those specified for this event are allowed in the testing area. No previous BPA tests and/or sample tests or facsimile (handwritten, photocopied, or keyed) are allowed in the testing area.**
3. **Electronic devices will be monitored according to ACT standards.**

Case Study

You are one of the employees in the Marketing Department of Professional Business Associates that works with company partners setting up for events.

You have been working on three projects for your supervisor that need final analysis and are due to her by the end of the day. One of the company partners, Premier Supplies, is sponsoring a social event today after regular work hours. Your supervisor asked you after lunch to periodically check in with Premier Supplies as they set up for the event to make sure the room arrangements meet the executives' requests. Every time you check in, the representative in charge puts you to work stating that if that is how the company wants it, you will need to help them make those changes. If you help, you fear you won't meet the deadlines of the projects that are due to your supervisor.

- Should you spend the time helping while your company work requirements are put in jeopardy?
- How is the partner relationship affected if you refuse to help?
- What will you say to your boss if you don't get your projects done without simply blaming?
- Do you think you could ask a colleague to assist without jeopardizing their workload as well? And if so, how would you go about that?