



PRESENTATION MANAGEMENT INDIVIDUAL (555)

REGIONAL – 2019

Judges: Please double check and verify all scores and answer keys!

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Workplace Skills Assessment Program competition.



Description

Assess use of current desktop technologies and software to prepare and deliver an effective multimedia presentation.

Topic

You have been hired to present at an *Emerging Executives Conference*. Your presentation is to target how executives demonstrate professionalism in the workplace and how it effects company branding.

Things to consider, but *not* limited to:

- Identify appropriate dress for business men and women including casual Fridays, company social events, and social media.
- How does demonstration of professionalism effect verbal and nonverbal communication?
- What other etiquette procedures for meetings and meal functions need to be addressed?
- Use data to support your presentation.
- Follow copyright when using company logos and likenesses.

Contestants who do *not* submit an entry that follows this topic will be *disqualified*.

JUDGING PROCEDURE

- Contestants will be introduced by contestant number. **Contestants may continue to wear their name badges.**
- As a team of judges, formulate two to three questions to ask at the conclusion of the presentation. Be sure to ask the same questions of each contestant.
- The length of set-up will be no more than three (3) minutes.
- Set-up will be stopped at three (3) minutes to begin the presentation.
- The presentation will be no less than seven (7) minutes and more than ten (10) minutes.
- The presentation will be stopped at ten (10) minutes; followed by judges' questions not to exceed five (5) minutes.
- Excuse contestants upon completion of judges' questions.
- **There can be no ties in the top ten (10) contestants.** It is the responsibility of the judges to break any ties.
- Administrator will fill out ranking sheet prior to dismissing the judges.
- If more than one (1) section is necessary, finalists will be determined by selecting an equal number from each section.
- Give administrator all Judges' Rating Sheets, Judge Evaluation Sheets and contest materials.
- No audience is allowed in the contest room.

Please double-check and verify all scores!