

(515) Interview Skills (S | PS)

Judge Number \_\_\_\_\_

Contestant Number \_\_\_\_\_

**Technical Scoring Rubric**

	<b>Below Average</b>	<b>Average</b>	<b>Good</b>	<b>Excellent</b>	<b>Points Awarded</b>
Contestant submitted the correct information and in the correct format. <ul style="list-style-type: none"> <li>• <a href="#">Individual Entry Form</a> - PDF format (must be keyed but does <i>not</i> have to be signed for pre-submission)</li> <li>• Cover Letter - PDF format</li> <li>• Résumé - PDF format</li> </ul> <p><i>All points or none are awarded by the technical judge.</i></p>				10	
<b>Cover Letter (Does <i>not</i> need to follow the <a href="#">Style &amp; Reference Manual</a>, but should be business letter format)</b>					
Introduction and addressed correctly	1-5	6-10	11-15	16-20	
Skills relevant to position	1-5	6-10	11-15	16-20	
Closing	1-5	6-10	11-15	16-20	
Correct grammar and spelling	1-5	6-10	11-15	16-20	
<b>Résumé</b>					
Position applying for listed	1-5	6-10	11-15	16-20	
Layout	1-5	6-10	11-15	16-20	
Reverse chronological order of work history (all paid and unpaid work experiences)	1-5	6-10	11-15	16-20	
Correct grammar and spelling	1-5	6-10	11-15	16-20	
<b>TOTAL TECHNICAL POINTS (170 points maximum)</b>					